

**DRAFT**

## Aspen Grove Estates Homeowners' Association

### Board Meeting Minutes

August 9th, 2022

**Board Members in Attendance** Susan Sivesind, Susan Rench, Angela Jackson, Kristin Swanson, Robby Wasserman, Jodi Pugsley

**ACC Members in Attendance** Chris Sivesind

**Community Members in Attendance** none

**Meeting Time and Location** 7:00pm in person @ Sport's Court

- 1) **Meeting called to order** 7:02pm by Susan Sivesind
- 2) **Review and approve minutes** Board meeting minutes from 06/27/2022. Kristin Swanson moved to approve and Board vote was unanimous to approve
- 3) **Business**
  - a) **Board Terms**
    - (1) Due to Covid and inability to meet and vote officers Board now needs to reset terms. Board decided terms beginning 2022  
Officers  
President Susan Sivesind -2022-2025  
Vice President Mark Miller- 2022-2025  
Treasurer Robby Wasserman- 2022-2023  
Secretary Jodi Pugsley- 2022-2024  
Members at Large  
Kristin Swanson-2022-2024  
Angela Jackson- 2022-2023  
Susan Rench- 2022-2025
  - b) **Financials**
    - (1) Annual Dues update by Treasurer- 14 houses have paid to date
    - (2) Bank Access- Susan Sivesind moved to add President and Vice President to bank account. Move passed unanimously.
    - (3) Board agreed that moving forward any new expenses over \$300 would be sent to board for vote
  - c) **Website**
    - (1) Discussion on current website and its purpose and moving over to WordPress platform. Board agreed change is needed and will add website expertise volunteer question to survey and look at what other neighborhoods are doing.

**d) Facebook**

(1) Community Facebook page discussed and new private options now available. Kristin volunteered to start a new community Private Facebook page.

**e) Board Communications**

(1) Board agreed that “all Board” email responses should be “reply all” and within 72 hours

**f) HOA contact information**

(1) Discussion on collecting people and animals’ names residing within Aspen Grove Estates homes for emergency usage. Board agreed to include this subject in President’s next all HOA communication.

**g) Survey**

(1) Discussion on survey’s purpose and questions to be asked

**4) Meeting Adjourned 8:10 pm by Susan S**

Respectfully Submitted,

Jodi Pugsley

Aspen Grove Estates Secretary