

Aspen Grove Estates Homeowners Association

BOARD

Meeting Agenda/Minutes

6.16.2025

. Roll Call:

- . Board Members in Attendance: (Quorum = 3)
 - . Susan Sivesind, Angela Jackson, Kristin Swanson, Aws Al-Atar, Jodi Pugsley

B. Proof of Meeting Notice:

- . Meeting Time and Location- 6/16/2025 6:30pm-8:00PM at 7514 or via Zoom
- . emailed calendar request w/Zoom link sent on 5.1.2025, multiple f/u reminders sent
- . Susan S. called meeting to order, 6:40pm

B. Review and approve previous minutes:

- . Meeting minutes from 5/19/2025.
- . Jodi motion to approve, Angela second, unanimous

D. Report of officers: Status of Action Items

- . President- Discussion List review
- . Vice Pres.
 - . Website updates-
- . Treasurer
 - . Tax preparation update <https://maustcpa.com/>
 - . Quickbooks update, WSCAI.org membership updates
 - . Dues Collection update, President to follow up with reminders
 - i. HOA Chapter info session on Reserves update
- . Secretary
- . Members at Large
- . Assistant to Secretary, Assistant to Treasurer roles

E. Committees:

- . WUCIOA (RCW 64.90) "book club" prep committee (June-March)
- a. Watering Volunteers (Angela, Bryan, Eunju)

F. Unfinished Business:

- . Review, update Board Position Responsibilities
- . Review/prioritize Ongoing Discussion List
 - . #1- WUCIOA updates

G. New Business: Communication with ACC regarding community standards.

H. **Next Board Meeting:** July 15, 6:30 - 8pm

I. **Meeting Adjourned:** Susan, 8:09 pm

Respectfully submitted,
Kristin Swanson
Aspen Grove Estates Secretary