

Aspen Grove Estates Homeowners Association

BOARD

Meeting Minutes

June 8, 2026

A. Roll Call:

- a. Board Members in Attendance: (Quorum = 4/7)
 - i. Susan Sivesind, Angela Jackson, Kristin Swanson, Aws Al-Atar, Jodi Pugsley, Mark Miller, Jimmy Xiao

B. Proof of Meeting Notice:

- a. Meeting Time and Location- Monday June 8, 2026 via Zoom
- b. emailed calendar request w/Zoom link sent on 4/06 and 6/04, multiple f/u reminders sent
- c. verify website is updated with notice of this meeting and last meeting minutes
- d. Susan called meeting to order, and 7:01pm

C. Review and approve previous minutes:

- a. Meeting minutes from 5-31-26 sent via email 6/04/26
- b. Kristin moved to approve /Mark seconded to approve and vote approved

D. Verify future board meeting dates (*specific Mondays 7pm via Zoom*)
8/3 (7pm), 9/28 (7pm), 10/19 (7pm) , 11/9 (7pm), 2/8/2027 (7pm)

E. Report of officers: Status of Action Items (note pertinent details and any voting outcomes)

F. Very new board positions and terms- We need to stagger "year of" end dates

- a. President- Susan Sivesind thru June 2028
 - i. Review Discussion List
 - 1. Rules of Engagement
 - 2. Board Positions
- b. Vice Pres.- Mark Miller thru June 2028
- c. Treasurer- *role open pending PayHOA implementation
- d. Secretary- Kristin Swanson thru June 2027
- e. Member at Large- Aws Al-Attar (verify thru June 2029)
- f. Member at Large- Jimmy Xaio thru June 2029
- g. Member at Large- Angela Jackson thru June 2028
- h. Member at Large- *Jodi Pugsley thru June 2029

G. Committees:

- a. Webmaster
- b. Volunteers watering entryway
- c. ACC update

H. Unfinished Business: (note pertinent details and any voting outcomes)

- a. Review/prioritize Ongoing Discussion List - Mark motion to pay PayHOA and reserve study in June, Second: Angela, All approved
- b. Angela to be financial signor at bank (replacing Jodi). Susan, Jodi and Angela will work with bank, present non-profit docs and update names.
 - i. PayHOA implementation
 - ii. Reserve Study launched
 - iii. Roof bids
 - iv. Tot Lot bids

I. New Business: (Next meeting: 8/3, 7pm, Zoom)

J. Meeting Adjourned: (Susan ended meeting, and 8:10)

Respectfully submitted,
Kristin Swanson
Aspen Grove Estates Secretary