

Aspen Grove Estates Homeowners Association

BOARD

Meeting Agenda

August 3, 2026

A. Roll Call:

- a. Board Members in Attendance: (Quorum = 4/7)
 - i. Susan Sivesind, Angela Jackson, Kristin Swanson, Aws Al-Atar, Jodi Pugsley, Mark Miller, Jimmy Xiao

B. Proof of Meeting Notice:

- a. Meeting Time and Location- Monday June 8, 2026 via Zoom
- b. emailed calendar request w/Zoom link sent on 4/06 and 6/04, multiple f/u reminders sent
- c. verify website is updated with notice of this meeting and last meeting minutes
- d. XXX called meeting to order, at TIME

C. Review and approve previous minutes:

- a. Meeting minutes from 6-8-26 sent via email 8/03/2026
- b. approve, seconded

D. Verify future board meeting dates (*specific Mondays 7pm via Zoom*)
8/3 (7pm), 9/28 (7pm), 10/19 (7pm) , 11/9 (7pm), 2/8/2027 (7pm)

E. Report of officers: Status of Action Items (*note pertinent details and any voting outcomes*)

F. New board positions and terms- We need to stagger "year of" end dates

- a. President- Susan Sivesind thru June 2028
 - i. Review Discussion List
 - 1. Reserve Study scheduled for 8/07/26
 - 2. PayHOA implementation pending bank
 - 3. Rules of Engagement
 - 4. Board Positions
- b. Vice Pres.- Mark Miller thru June 2028
- c. Treasurer- *role open pending PayHOA implementation*
 - i. Jodi will review financials and close out 2025-2026
 - ii. We need a #2 Exec Board member on the Bank
- d. Secretary- Kristin Swanson thru June 2027
- e. Member at Large- Aws Al-Attar (verify thru June 2029)
- f. Member at Large- Jimmy Xiao thru June 2029
- g. Member at Large- Angela Jackson thru June 2028
- h. Member at Large- *Jodi Pugsley thru June 2029

G. Committees:

- a. Webmaster
- b. Volunteers watering entryway
- c. ACC update

H. Unfinished Business: (note pertinent details and any voting outcomes)

- a. Review/prioritize Ongoing Discussion List -
 - i. PayHOA implementation- in progress
 - ii. Reserve Study scheduled
 - iii. Roof bids- in progress
 - iv. Tot Lot bids- in progress

I. New Business: (Next meeting: 9/28, 7pm, Zoom)

J. Meeting Adjourned: (XXXended meeting, at)

Respectfully submitted,
Kristin Swanson
Aspen Grove Estates Secretary